

MINUTES OF BOARD OF DIRECTORS' MEETING
HELD FEBRUARY 21, 1962 at 6 P.M. at YM-YWCA

Present were:

Dr. Wood
 Dr. Paddock
 Mr. Sterling
 Mr. Geaney
 Mr. Barlow

From Staff: Mr. Kilduff

Mr. Feuerstein
 Mr. Herdinger
 Mrs. Lynn
 Mrs. Rosenberg

In the absence of Mr. Hardin, Dr. Wood presided. Since a quorum was not present, the Board decided to act on the agenda and send out the minutes of the meeting to all Board Members. At the March meeting the first order of business would be to approve or disapprove the action taken at the February 21st meeting.

The minutes of the January meeting were approved as sent.

TREASURER'S REPORT

In the absence of Mr. Cooper, Mr. Kilduff gave the Treasurer's Report which showed Receipts \$6,325.86 - Disbursements #8,817.86 - Disbursements in Excess of Receipts \$2,492. However, in the first part of February, the Bureau received from Newark News Christmas Fund the sum of \$4,450. Added to the \$750. received in December, the appropriation from the Newark News was \$5,200, the highest it has been in many years. This does not show on the January statement. Also received money from the Palm Trust of \$477.00. At the time of the Board Meeting, there had been no further report from the Milne Estate. This report was approved as presented.

However, prior to its approval, Mr. Geaney suggested in the item Fees, that the money received from Catholic Charities for supervision did not belong in Fee Service from clients and suggested that a separation be made to show the actual fees paid by clients and fees coming from other sources. He suggested the Executive Secretary bring this to the attention of Mr. Thelin to set up such a category in agency's books.

APPROPRIATION FROM WELFARE FEDERATION

In the absence of Mr. Wilson, Mr. Kilduff reported that the appropriation from the Welfare Federation is the same as last year, \$64,000. However, the Family Service Bureau was one of the few agencies that did not receive a cut. At the March meeting, Mr. Wilson will be asked to comment on this appropriation.

CONSTITUTION & BY-LAWS

For this meeting, the proposed vote on the revisions was tabled until the March meeting, at which time final action will be taken.

NEWARK HOUSING AUTHORITY PROGRESS REPORT

Negotiations are going on with the Newark Housing Authority for the

purchase of properties at 40-42 Bleeker Street. The final figure has not been determined, but at the present time Mr. Feuerstein indicated to the Board that the agency has been offered \$40,000. However, negotiations will continue with Mr. Hardin, Mr. Jones and Mr. Feuerstein with Mr. Kent of the Housing Authority, after Mr. Kent returns from vacation.

STATISTICAL REPORT YEAR 1961

Mr. Kilduff reported on the agency's activity for 1961 which shows an increase over the previous year. The report is as follows:

No. of cases (families) carried forward to 1961	192
No. of New cases (families) during 1961	818
Total No. of cases (families) handled during 1961	<u>1010</u>

Sources of Referral:

Personal.....	281
Former contact.....	90
Friends, Relatives, etc.....	84
Doctors.....	34
Clergy.....	10
Lawyers.....	5
Employers.....	16
Publicity.....	19
Courts, Probation Dept.....	79
Dept. Child Guidance, Schools, Board of Education.....	53
Agencies, Hospitals, Clinics.....	145
Board Members.....	2
	<u>618</u>

COST OF OPERATION OF AGENCY IN 1961

It cost the Family Service Bureau \$14.04 for each interview last year, a decrease over the cost per interview of previous years.

CASE COMMITTEE REPORT

Dr. Paddock reported on two cases, one a short term case. This case was presented to the Case Committee to illustrate a brief service record of a client who seeks our help but prior to coming has given considerable thought to his/her problem and only needs some insight to put all the pieces together. In one interview with Mrs. Casey, the client was able to realize what she had to do in order to solve her problem. In appearing before the Case Committee, she told how helpful Family Service Bureau had been, for she had been struggling for a solution many months before finding the answer with the help of Mrs. Case.

The second case was a client who had only been in treatment a short term when she recognized that a much longer period would be required to resolve her problems. She was having difficulty in her relationship with her husband and her rigidity was evidenced both in her presentation and the reaction of the Case Committee. She had very definite ideas and convictions about everything and was finding it hard to realize that it might be possible to arrive at the same answer from two different

directions. She has willingly agreed to continue treatment for though her progress has been slow she has become aware that she has gained considerable understanding of her problem through counselling at Family Service Bureau.

RESIGNATION

Dr. Wood read a letter of resignation from Mrs. Burgess in which she said that for the next two years she will be involved with another organization that will take her full time. The Board felt, because of the contribution Mrs. Burgess has made to it, that we should not accept her resignation and suggested that she be given a leave of absence until she concludes her duties with this other organization and directed the Executive Secretary to write such a letter to Mrs. Burgess.

Meeting Adjourned.

NOTE: NEXT MEETING TO BE HELD THURSDAY MARCH 29th.

Edward V. Kilduff
Executive Secretary

EVK:K